

Important Schooling Dates for 2019

This calendar outlines school activities required under the *Australian Education Act 2013*. It is designed to assist in your school planning activities for 2019. Please contact the Department of Education and Training as soon as possible (phone **1800 677 027** or email grantsanddatahelp@education.gov.au) if you are unable to meet any of the timeframes stated below.

Please note: To avoid delays to your recurrent funding, ensure your school information is up to date. If you are planning any changes that will affect the school (for example, additional year levels, campus closures or changes of ownership) please advise the department through the existing School Entry Point website or, from April 2019, through SchoolsHUB.

Term 1	Early Jan	50% of the school's estimated annual entitlement paid
	Feb	<i>My School</i> is updated
	Feb	2019 NCCD Guidelines published
	19 Feb	2019 Student Residential Address and Other Information Collection opens
	18 March	2019 Student Residential Address and Other Information Collection closes
	Apr	Financial Accountability collection opens
	Apr	SchoolsHUB comes online – register now. This is the new place your school will enter data. All staff providing data need to register for SchoolsHUB.
	Apr	Financial Questionnaire opens
	Apr	Publication of <i>My School</i> with 2018 NAPLAN results and 2018 school financial data
Apr	Statistics: Student Attendance Data Collection confirmation of obligations opens	

Term 2	May	NOW DUE: Statistics: Student Attendance Data Collection confirmation of obligations
	14-16 May	NAPLAN Paper Test
	14-24 May	NAPLAN Online test
	Jun	Financial Questionnaire Verification exercise begins Note: The department may contact you to clarify information you have provided.
	30 Jun	Statistics: Semester 1 student attendance data collection opens
	30 Jun	NOW DUE: Financial questionnaire and financial accountability

TERM 3	Jul	75% school's estimated annual entitlement paid
	Jul	Compliance Certificate opens
	2 Aug	Census day – Census information opens (this includes the NCCD information collection)
	9 Aug	NOW DUE: Census information
	16 Aug	NOW DUE: Special circumstances applications
	20 Sept	Statistics: Term 3 student attendance opens for data
	27 Sept	Financial Questionnaire Verification exercise ends
27 Sept	NOW DUE: Compliance certificate	

TERM 4	Oct	100% of school's annual entitlement paid
	Oct	NOW DUE: Statistics: Term 3 Student attendance data
	Mid-Nov	Publication of 2019 Semester 1 attendance data, 2018 VETiS and Senior Secondary Outcomes data on <i>My School</i>
	Mid-Dec	Publication of Term 3 2019 attendance data on <i>My School</i>

Important Reminders

April 2019	Have you registered for the new SchoolsHUB system?
	Are all signatories and contacts for your organisation correct?